

“ACTUARIAL CLUB” at UCF

ARTICLE I

Name: The name of this organization will be the “Actuarial Club”

ARTICLE II

Preamble: The goals of the club will be to help students to pass the SOA/CAS examinations and to assist in their preparation of the Actuarial profession.

ARTICLE III

Executive Officers: The Officers of the Actuarial Club and their duties shall be as follows:

President: The President will be the overall authority of “Actuarial Club”. The person appointed/elected shall be responsible for calling meetings, presiding at all the meetings, and having general supervision of the affairs of the organization.

Vice-President: The Vice President will assume the responsibilities of the President in his or her absence. The Vice President will also work in coordination with the President to accomplish the tasks of the Club. The Vice-President must be knowledgeable of all the club activities just as the President. The Vice-President will be responsible for announcing meetings via email.

Treasurer: The Treasurer will be responsible for collecting all dues and assessments of members, pay bills sanctioned by the club, and keep an account of all the receipts and expenditures so that the financial status of the organization is known at each regular meeting. In addition, the Treasurer will submit a fiscal year budget request to Student Government. The Treasurer will also work in coordination with the President and Vice-President to accomplish the tasks of the Club..

Secretary: The Secretary will keep accurate records of the proceedings of the organization’s meetings. The Secretary will be responsible for upkeep of the student email distribution lists including the addition and deletion of new/old members. The Secretary will work in coordination with the President and Vice-President to accomplish the tasks of the club.

ARTICLE IV

Selection of Officers:

1. Officers of the club will be elected annually at the end of the fall semester (last week of November) and formally begin their office on the first day of Spring Semester.
2. All candidates must be in good standing with the club and meet the requirements of University of Central Florida.
3. The existing committee will accept nominations for the offices during the last two weeks of November. These nominations must be made with the consent of the nominees.
4. Officers will be elected by a minimum of a two-thirds majority vote of the members of the club.
5. All election will be by secret ballot, and will be collected and counted in the presence of the advisor(s).

In order to hold a leadership position in the ACTUARIAL CLUB, members shall be required to meet the minimum leadership requirements as stated in the GOLDEN RULE.

ARTICLE V

Terms of Offices: The length of the office will be for one year, from the beginning of Spring Semester to the first day of the following Spring Semester.

ARTICLE VI

Membership: Membership is limited to all who have paid membership fees, and are either enrolled at UCF, faculty members, or are alumni of UCF. No discrimination shall be made on the basis of gender, race, age, creed, religion, disability, sexual preference, national origin, marital status, parental status or veteran's status. No hazing or discrimination will be used as a condition of membership in this organization.

ARTICLE VII

Finances: The Club will finance its activities through the following:

1. Membership dues (\$5.00 per year for students and \$15.00 for faculty and alumni)
2. Student Government Funds
3. Event Sponsors
4. Club Fundraisers

There will be a bank account maintained under the name of "ACTUARIAL CLUB"- by the Treasurer, who will also be responsible for transferring the balance to the next committee.

ARTICLE VIII

Meetings: General meetings will be held monthly, committee meeting will be held biweekly, Executive meetings will be held weekly. The President has the right to call special meetings to meet the needs of the club.

ARTICLE IX

Voting: Decisions will be made collectively by all committee members. Each committee member has one vote, and all committee decisions must be made with a majority vote.

ARTICLE X

Advisor: The club will have at least one faculty advisor to help the Committee to run the organization efficiently. The advisor will not have any voting privileges. This position can be filled voluntarily by any faculty member or may be chosen at the discretion of the Executive Officers and Coordinators with the consent of the faculty member.

ARTICLE XI

External Affiliations: The club will work closely with the organizations that have similar goals, thereby promoting UCF's name among the community of Orlando.

ARTICLE XII

Amendments: The articles of this constitution may be amended, revised, or altered in whole or in part by a majority of the Executive Officers and Coordinators.